



ACTRA

COMMERCIAL ENGAGEMENT CONTRACT

PART A TO BE COMPLETED PRIOR TO PRODUCTION

CONTRACT # BRANCH CODE

AGENCY (NAME OF ENGAGER) (AGENCY PRODUCER)

ADDRESS

SPONSOR

PRODUCT

PRODUCTION HOUSE CHECK IF PAYING SESSION FEE

ADDRESS (CORPORATE NAME WHERE APPLICABLE)

CONTRACTS WITH (PERFORMER NAME)

TO SUPPLY THE SERVICES OF (STREET)

PERFORMER ADDRESS (CITY) (PROVINCE) (POSTAL CODE)

(TELEPHONE) (EMAIL)

SOCIAL INSURANCE NUMBER GST/HST # QST#

DATE OF BIRTH IF MINOR UNDER 18 TALENT AGENCY

PERFORMANCE CATEGORY FULL MEMBER # APPRENTICE # PERMIT #

NATIONAL-NUMBER OF COMMERCIALS TV RADIO NEW MEDIA-VIDEO NEW MEDIA-AUDIO TAGS TV RADIO NEW MEDIA

DEMO TV RADIO PRESENTATION DEMO INFOMERCIAL REGIONAL CHANGES PSA

SEASONAL TV RADIO DEALER TV RADIO DOUBLE SHOOT JOINT PROMO

LOCAL AND REGIONAL ADDENDUM-NUMBER OF COMMERCIALS Cat. # TV RADIO NEW MEDIA DEMO PREPAID NEW MEDIA TO BROADCAST BROADCAST TO NEW MEDIA OTHER

SHORT LIFE ADDENDUM-NUMBER OF COMMERCIALS TV 7 DAYS 14 DAYS 31 DAYS 45 DAYS RADIO 7 DAYS 14 DAYS 31 DAYS 45 DAYS

TV BROADCAST TO NEW MEDIA NEW MEDIA BROADCAST TO TV NEW MEDIA TO OTHER MEDIA

US USE ARTICLE 2403 ARTICLE 2404 USE IN OTHER COUNTRIES ARTICLE 2405 ARTICLE 2406

COMMERCIAL NAMES /NUMBERS/LENGTH DOCKET

OTHER

SESSION FEES (INSERT DETAILS OF FEES ABOVE MINIMUM WHERE APPLICABLE: OR "MINIMUM FEES") RESIDUAL FEES OTHER FEES

THIS CONTRACT IS SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE NATIONAL COMMERCIAL AGREEMENT FOR PERFORMERS IN COMMERCIALS NEGOTIATED BY ACTRA AND THE ICA/ACA.

PERFORMER GUARDIAN SIGNATURE DATE

PRODUCER SIGNATURE DATE

WORK REPORT: IT IS IMPORTANT THAT THE FOLLOWING REPORT BE COMPLETED AT THE END OF PRODUCTION AND FORWARDED TO ACTRA WITHIN 48 HOURS TO ENSURE PROPER PAYMENT. MEMBERS CAN BE FINED FOR FAILURE TO FILE THIS REPORT.

DATE	TRAVEL TIME		CALL TIME	MEAL TIME		FINISH TIME	TRAVEL TIME		DATE	CALL TIME	FINISH TIME
	HOME	TO LOCATION		FROM	TO		LOCATION	TO HOME			
											WARDROBE CALL
											REHEARSAL
											HOLDING CALL
											SUBSTANTIAL SNACK YES NO

PLEASE NOTE THAT PAYMENT FOR THIS WORK SESSION MUST BE RECEIVED IN THE ACTRA OFFICE NOT LATER THAN 15 BUSINESS DAYS AFTER COMPLETION OF THE WORK SESSION IN ORDER TO AVOID LATE PAYMENT PENALTIES. SESSION AND RESIDUAL FORMS SUPPLIED BY ACTRA ONLINE AVAILABLE AT www.actra.ca MUST BE USED WHEN SUBMITTING PAYMENTS. ACTRA DOES NOT INVOICE FOR SESSION AND RESIDUAL FEES

PERFORMER INITIALS INDICATE WHICHEVER IS APPLICABLE TO THIS CONTRACT AGREE DISAGREE ENGAGER/REPRESENTATIVE INITIALS